

### YEARLY STATUS REPORT - 2020-2021

### Part A

### **Data of the Institution**

1. Name of the Institution KSR College of Education

• Name of the Head of the institution Dr.P.Suresh Prabu

• Designation Principal

• Does the institution function from its own Yes

campus?

• Alternate phone No. 04288274741

• Mobile No: 9952133900

• Registered e-mail ID (Principal) ksreducation@gmail.com

• Alternate Email ID ksreducationiqac@gmail.com

• Address KSR Kalvi Nagar, Thokkavadi

• City/Town Tiruchengode

• State/UT Tamil Nadu

• Pin Code 637215

2.Institutional status

• Teacher Education/ Special Teacher Education

Education/Physical Education:

• Type of Institution Co-education

• Location Rural

• Financial Status

Self-financing

• Name of the Affiliating University Tamilnadu Teachers Education

University

• Name of the IQAC Co-ordinator/Director Dr.B.JAI GANESH

• Phone No. 9942088920

• Alternate phone No.(IQAC)

• Mobile (IQAC)

• IQAC e-mail address ksreducationiqac@gmail.com

• Alternate e-mail address (IQAC)

3. Website address <a href="https://ksrcollegeofeducation.com">https://ksrcollegeofeducation.com</a>

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• Web-link of the AQAR: (Previous Academic Year)

4. Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://ksrcollegeofeducation.com
/wp-content/uploads/2023/01/20202021.pdf

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.12	2012	15/09/2012	14/09/2017

### 6.Date of Establishment of IQAC

21/08/2010

### 7.Provide the list of funds by Central/ State Government-UGC/ICSSR/IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Depart ment/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	00

### 8. Whether composition of IQAC as per latest

**NAAC** guidelines

Upload latest notification of formation of IOAC

View File

### 9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and yes compliance to the decisions have been uploaded on the institutional website?
- (Please upload, minutes of meetings and action taken report)

View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Student Satisfaction Survey: At the end of Academic Year student satisfaction survey is conducted on teaching learning process so as to improve the Teaching Learning Process process. 2. Webinars: To promote the quality of students learning the IQAC organised webinars in various areas of teacher education to support the student teachers learning. 3. FDP: The IQAC organised Faculty Development Programme for faculties to improve the skills in teaching and utilization of soft skills. 4. Evaluation: the IQAC properly planned to conduct the internal evaluation through online mode about the students learning outcomes and give proper guidance through mentor system. 5. The IQAC conduct separate online training to the faculty members about proper utilization of ICT for effective teaching learning.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes	
The IQAC enthuastically collobrate with the alumnis during pandamic to motivate the students regarding online education.	98% result achieved in the final examination	
College website updation	updated the website regarding IQAC activities and AQAR reports	
Conducting Student Satisfaction Survey	The student satisfaction survey for the year 2020-2021 was conducted. The feedback was analysed and the suggestions given by the students were discussed in IQAC. The SSS report was hosted on institutional Website.	
plan to conduct Faculty Development Programme	Organised seven days online FDP were conducted from 22-06-2020 to 28-06-2020 under the title of	

# 13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name of the statutory body	Date of meeting(s)	
Nil	Nil	

### 14. Whether institutional data submitted to AISHE

Part A				
Data of the Institution				
1.Name of the Institution	KSR College of Education			
Name of the Head of the institution	Dr.P.Suresh Prabu			
• Designation	Principal			
• Does the institution function from its own campus?	Yes			
Alternate phone No.	04288274741			
Mobile No:	9952133900			
Registered e-mail ID (Principal)	ksreducation@gmail.com			
Alternate Email ID	ksreducationiqac@gmail.com			
• Address	KSR Kalvi Nagar, Thokkavadi			
• City/Town	Tiruchengode			
• State/UT	Tamil Nadu			
• Pin Code	637215			
2.Institutional status				
• Teacher Education/ Special Education/Physical Education:	Teacher Education			
• Type of Institution	Co-education			
• Location	Rural			
• Financial Status	Self-financing			
Name of the Affiliating University	Tamilnadu Teachers Education University			

Name of the IQAC Co- ordinator/Director				Dr.B.JAI GANESH				
• Phone No.				9942088920				
Alternate phone No.(IQAC)								
• Mobile (	IQAC)							
• IQAC e-	mail address			ksreducationiqac@gmail.com				
Alternate	e e-mail address	(IQAC	)					
3.Website addr	ess			https://ksrcollegeofeducation.com/				
Web-link     Academi	c of the AQAR:	(Previo	ous					
4.Whether Aca during the year		r prepa	red	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:			https://ksrcollegeofeducation.co m/wp-content/uploads/2023/01/202 0-2021.pdf					
5.Accreditation	Details							
Cycle	Grade	Grade CGPA		Year of Accredit	ation	Validity from Validity to		Validity to
Cycle 1	В	2.12		2012	2	15/09	/201	14/09/201
6.Date of Estab	lishment of IQA	AC		21/08/2010				
7.Provide the list of funds by Central/ State Go IUCTE/CSIR/DST/DBT/CPE of UGC/PMMM						C/ICSSR	/	
Institution/ Depterment/Faculty	-		Funding	Funding agency		Year of award with duration		mount
Nil	Nil	Nil		il n		Nil		00
8.Whether composition of IQAC as per latest NAAC guidelines				Yes				
<ul> <li>Upload latest notification of formation of IQAC</li> </ul>			View File	<u>e</u>				

9.No. of IQAC meetings held during the year	2
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
(Please upload, minutes of meetings and action taken report)	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Whether the AQAR was placed before	No

# statutory body?

• Name of the statutory body

Name of the statutory body	Date of meeting(s)	
Nil	Nil	

### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
YES	28/02/2022

### 15. Multidisciplinary / interdisciplinary

Teamwork involving multiple disciplines is increasingly emphasized in health research, services, education and policy. The terms multidisciplinary and interdisciplinary are increasingly used in the literature, but are ambiguously defined and interchangeably used. This paper is the first of two in a series.

Multidisciplinary draws on knowledge from different disciplines but stays within their boundaries. Interdisciplinary analyzes, synthesizes and harmonizes links between disciplines into a coordinated and coherent whole. Transdisciplinarity integrates the natural, social and health sciences in a humanities context, and transcends their traditional boundaries. Multiple disciplinary teamwork has both benefits and drawbacks.

The three terms refer to the involvement of multiple disciplines to varying degrees on the same continuum. The common words for multidisciplinary, interdisciplinary and transdisciplinary are additive, interactive, and holistic, respectively. With their own specific meanings, these terms should not be used interchangeably. The more general term "multiple disciplinary" is suggested for when the nature of involvement of multiple disciplines is unknown or unspecified. While multiple disciplinary teamwork is appropriate for complex problems, it is not always necessary in every single project.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credits (ABC) enables students to register or commence credit transfer, the final outcomes of credit redemption and issuances of certificates, as well as the compilation of award records, are administered by academic institutions.

As our institution try to encourage the main objectives of ABC ...

- To promote student-centric education
- Focus on learner-friendly teaching approaches
- Implement an inter-disciplinary approach
- Allow students to learn the best courses of their interest
- Enable students to learn at their own pace
- Increases the student's freedom in choosing their courses and academics.
- Enables the student to drop out in any year and then exchange the credits earned so far with a certificate/diploma if they are eligible.
- They can redeem the credits and rejoin the same or any other institute in the future and continue their education.
- The institutes cannot keep the students in the courses

against their will to earn money

### 17.Skill development:

Skill development programmes gives comprehensive understanding of various subject knowledge to the students. Through this programmes the essential skills will develop among the students with effective for this present scenario. Online courses with skill development course enhance the student's skill.

### Objectives:

- To develop teaching skills.
- To develop realistic approach.
- To imbibe additional information with context knowledge.
- To develop overall skills.

This skill covers seminars/workshops/conferences.

The skill development programmes covers the following aspects:

- Interview skills and techniques.
- Stress management.
- Communication skills.
- Leadership Quality.
- Personality development.

# 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integration of Indian knowledge system is a key point to focus Indian language culture among students. In order to that encouraging students by conducting different festivals and organising traditional days will lead to different thoughts in students mind. The faculty trained by motivating the students to participate in programmes. This kind of activity makes the students to involve as well as get the knowledge about Indian culture system while learning. Faculty development programmes and online orientation programmes for the students enhance the quality in teaching and learning.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome-based education is a system of all the parts and aspects of education are focused on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge and they have to complete the goal by end of the B.Ed and M.Ed courses. There is no specific style or time limit of learning. The student can learn as per their choice. The faculty members, moderators, and instructors guide the students based on the target outcomes.

KSR College of Education plan to attainment action in the terms of changes in the course content like teaching methodology or the evaluation pattern is taken according to the requirement. Internship, field trips, projects, etc. Few components which directly contribute to the OBE. At the end of such an OBE system of curriculum design, teaching strategies and evaluation pattern, a student can leave confidently well -equipped with desirable and efficient life skills (Spoken English classes and placement training classes).

### 20.Distance education/online education:

Google meet is one of the versatile platforms for online teaching for

B.Ed trainees. In Google meet, it is easy to add only desirable people and not let unwanted guests enter. Screen sharing is very easy and is designed to secure users work. Google meet is mainly for educational users as it allows the only host to approve or deny requests. But there are some other platforms that are solely designed for online teaching purposes.

Online classes have become the norm when the COVID-19 pandemic hit the entire world. Education institutions like colleges needed to resort to conducting classes using an online class app or software. Fortunately, we're able to utilize technology effectively during these times. Even before the pandemic, many companies already used various tools for communication. Some of these have also become the main tool for educators to teach their students from their homes.

National Programme on Technology Enhanced Learning is a project of MHRD initiated by seven Indian Institutes of Technology (Bombay, Delhi, Kanpur, Kharagpur, Madras, Guwahati and Roorkee) along with the Indian Institute of Science, Bangalore in 2003, to provide quality education to anyone interested in learning from the IITs. The main goal was to create web and video courses in all major branches of engineering and physical sciences at the

undergraduate and postgraduate levels and management courses at the postgraduate level. We followed Swayam online courses for M.Ed students in this academic year. Next academic year we will plan to do this Swayam online course for B.Ed trainees.

Extended Profile				
1.Student				
2.1	500			
Number of students on roll during the year				
File Description	Documents			
Data Template	<u>View File</u>			
2.2	250			
Number of seats sanctioned during the year				
File Description	Documents			
Data Template	<u>View File</u>			
2.3	57			
Number of seats earmarked for reserved categories as per GOI/State Government during the year:				
File Description	Documents			
Data Template	<u>View File</u>			
2.4	234			
Number of outgoing / final year students during the	he year:			
File Description	Documents			
Data Template	<u>View File</u>			
2.5Number of graduating students during the year	234			
File Description Documents				
Data Template	<u>View File</u>			
2.6	250			

File Description	Documents
Data Template	<u>View File</u>

Butte Template	<u> </u>
2.Institution	
4.1	592310
Total expenditure, excluding salary, during the ye Lakhs):	ar (INR in
4.2	60
Total number of computers on campus for acaden	nic purposes
3.Teacher	
5.1	30
Number of full-time teachers during the year:	

File Description	Documents
Data Template	<u>View File</u>
Data Template	No File Uploaded
Data Template	No File Uploaded

5.2	38

Number of sanctioned posts for the year:

### Part B

### **CURRICULAR ASPECTS**

### 1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Curricular aspects of courses at our KSR College of Education are governed by Tamilnadu Teacher Education University, Chennai. Various steps are followed by the institution to ensure effective curriculum delivery through a well planned and documentation process as follows. The college level committees prepare broad guidelines and frameworks to suit requirements of courses. Conventional classroom teaching is blended with responsible use of

ICT to make the teaching learning process more learners centric. Computer assisted learning: experimental learning. Learning and problem solving method are also used for curriculum transaction. Classroom teaching is supplemented with seminars workshops, special lectures, group discussions, departmental quiz, and paper presentation by the students for effective delivery of curriculum. All internal examination like class tests, unit tests is conducted. All examinations are conducted according to the Academic calendar. Effects are made by professors to improve the performance of advanced learners still better record of regular attendance, mark lists, question bank, students internship, music, dance and profess of the students are maintained by the college. During covid-19 period instruction were given through whatsapp messages. Study material was shared to the students. The 2020-2021 academic years ended with the successful result of the students.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b.  Communication of decisions to all concerned c. Kinds of issues discussed	<u>View File</u>
Plan developed for the academic year	<u>View File</u>
Plans for mid- course correction wherever needed for the academic year	<u>View File</u>
Any other relevant information	<u>View File</u>

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

D. Any 2 of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
List of persons who participated in the process of in-house curriculum planning	<u>View File</u>
Meeting notice and minutes of the meeting for in-house curriculum planning	<u>View File</u>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	<u>View File</u>
Any other relevant information	<u>View File</u>

# 1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

### C. Any 2 of the Above

File Description	Documents
Data as per Data Template	<u>View File</u>
URL to the page on website where the PLOs and CLOs are listed	https://ksrcollegeofeducation.com/wp- content/uploads/2023/02/B.Ed-plo_clo.pdf
Prospectus for the academic year	<u>View File</u>
Report and photographs with caption and date of student induction programmes	<u>View File</u>
Report and photographs with caption and date of teacher orientation programmes	No File Uploaded
Any other relevant information	<u>View File</u>

### 1.2 - Academic Flexibility

### 1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

# 1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

11

File Description	Documents
Data as per Data Template	<u>View File</u>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<u>View File</u>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<u>View File</u>
Any other relevant information	https://ksrcollegeofeducation.com/wp- content/uploads/2023/01/2020-2021.pdf

### 1.2.2 - Number of value-added courses offered during the year

00

### 1.2.2.1 - Number of value-added courses offered during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Brochure and Course content along with CLOs of value-added courses	No File Uploaded
Any other relevant information	No File Uploaded

# 1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

00

# 1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

00

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File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	No File Uploaded
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

# 1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

Two of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<u>View File</u>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	<u>View File</u>

# 1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

13

# 1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

13

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificates / evidences for completing the self-study course(s)	<u>View File</u>
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The institution always providies opportunities to the students to acquire and demonstrate with skilful knowledge, skills, values and attitudes which is related to various areas. Various types of awareness programmes were conducted by the institution for the welfare of the students. Like seminar, webinar, micro teaching programme in this innovative format and methodologies are shared with practicing school during internship, group-discussion such kind of activities ensure the students knowledge in different areas as well as helps them to develop professional ethics.. Even in pandemic situation students are encouraged to attend online programmes and webinars to enlighten their knowledge apart from subject which helps them to monitor and clear holistic goals and achievements of the curriculum in all circles. These kinds of activities provide creative thinking and reflective thinking. The institution provides courses in critical thinking, communication skill, collaboration with others.

File Description	Documents
List of activities conducted in support of each of the above	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>
Photographs indicating the participation of students, if any	<u>View File</u>

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations — International and comparative perspective

#### Nil

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The institution provides ample opportunity for practice in teaching. The teaching practice was well planned, a purposeful, progressive, and systematic process to create positive improvements in the educational system. In order to achieve the comprehensive with understanding of the interconnectness of the various learning engagements were conducted to enhance the students profession in both through theory course and practicum such as micro teaching, school visit, school internship, teaching in actual classroom setting, case study, field visit, group work. The students are also encouraged by workshop, seminar and other

programmes conducted by the institution. The main motto of the institution is to engage the students in campus development work, peer mentoring in addition to that the students are often encouraged with programmes like important dates celebration, co-curricular activities, membership in different cells and committees constituted in the institution and other extra—curricular activities. The institution provides ample opportunity in all circle to explore the student's skills through computer lab, psychology lab, language lab, science lab. However, due to pandemic period some of the activities like social work, school visit, and day's celebration are couldn't be carried out as before.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

### 1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

File Description	Documents
Sample filled-in feedback forms of the stake holders	<u>View File</u>
Any other relevant information	<u>View File</u>

# 1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<u>View File</u>
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	<u>View File</u>

### TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment of students during the year

250

### 2.1.1.1 - Number of students enrolled during the year

250

File Description	Documents
Data as per Data Template	<u>View File</u>
Document relating to sanction of intake from university	<u>View File</u>
Approval letter of NCTE for intake of all programs	<u>View File</u>
Approved admission list year- wise/ program-wise	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

250

### 2.1.2.1 - Number of students enrolled from the reserved categories during the year

246

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<u>View File</u>
Final admission list published by the HEI	<u>View File</u>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<u>View File</u>
Any other relevant information	<u>View File</u>

### 2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

00

### 2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

### 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The college distinguishes the moderate students and progressed students at the time of admission. Our college admission committee members investigate the talent level on the behalf of previous education accordingly and classified them into moderate students

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and the high level learners. The high level learner students are urged to join different scholastic clubs and gatherings for Youth Festivals exercises. Moderate students are identified on the behalf of Graduation & Higher Secondary level percentage. The students are isolated into different groups and given separate topics for attempt the questions. The topic is distinguished and they are asked to step through exams that are exceptionally detailed by their needs. University questions are given to them to be tackled. Progressed students are also identified by the marks obtained in college / university examinations. They are motivated to join skilled courses and are guided in a legitimate way to seek after different Vocation Choice. Students are urged to attend college clubs and ceremonies that are associated with youth festivities and inter-college competitions such as deliberations, exams, writing articles and so on. The bright students are further given some mini projects and surveys to enhance their research skills.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Documents showing the performance of students at the entry level	<u>View File</u>
Any other relevant information	<u>View File</u>

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents highlighting the activities to address the student diversities	<u>View File</u>
Reports with seal and signature of Principal	<u>View File</u>
Photographs with caption and date, if any	<u>View File</u>
Any other relevant information	<u>View File</u>

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	<u>View File</u>
Reports with seal and signature of the Principal	<u>View File</u>
Photographs with caption and date	<u>View File</u>
Any other relevant information	<u>View File</u>

### 2.2.4 - Student-Mentor ratio for the academic year

1:8

### 2.2.4.1 - Number of mentors in the Institution

22

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents of mentor- mentee activities with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

### Nil

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

5

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to LMS	Nil
Any other relevant information	<u>View File</u>

# 2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

50

File Description	Documents
Data as per Data Template	<u>View File</u>
Programme wise list of students using ICT support	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Landing page of the Gateway to the LMS used	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

File Description	Documents
Data as per Data Template	<u>View File</u>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	No File Uploaded
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

On April 08, 2022 The Unique World Guinness Record was held ON KSR Educational Institutions. The unique world KSR COMMUNITY RADIO 90.4 MHz station with 144 RADIO JOCKEY'S nonstop talk on the theme "LET'S DO IT TODAY". The 144 radio jockeys belong to the KSR EDUCATIONAL INSTITUTIONS. The 144 RADIO JOCKEY'S were splitted into 6 teams each consist of 24 members and the team names were

BHAVANI, CAUVERY, AMARAVATHI, NOYYAL, THAMIRABHARANI AND VAIGAI. Around 8 students from KSR COLLEGE OF EDUCATION participated in the Guinness World Record.

#### SPORTS EVENT:

KSR College of Education organized sports event on IT ground in KSR Educational Institutions. They conducted many events. The events are

- 100mts
- 200mts
- Long jump
- Shot put
- Relay
- Volley ball
- Throw ball
- Shuttle

All the B.Ed students actively participated in the competitions. Their enthusiasm made the event more successful. Winners got certificates from the college.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global

Two of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	No File Uploaded
Any other relevant information	<u>View File</u>

### 2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Innovation and creativity in teaching-learning Response: In 2020-2021 academic years, after the completion of the admission process, the teachers plan the teaching schedule according to the University schedule. Nowadays, teaching in the classrooms becomes a traditional process where the teacher and the taught are engaged in interactions, lecture method, classroom teaching, seminars etc. These teaching methods are so useful to the common students where the aim is to pass out the program offered by the Institution. Apart from these teaching methods, the students who are hungry to grasp the knowledge, these methods are not enough to them. The teacher may use ICT based teaching aids which are a sort of innovative methods like using the LCD projector, interactive boards, PowerPoint presentations etc. By using these innovative teaching aids, the teachers motivate the students; accelerate his knowledge and helps in upgrading his subject. However, our University has adopted End of Semester Examination (ESE) are in each Semester. The Continuous Assessment (CA) includes the assignments, written tests, seminars presentations etc. By delivering the seminars in the subject, the students will learn more, gain knowledge as well as courage which accelerate the creativity and the potential of the student. The ESE also helps in acquisition of the knowledge by attending the classroom teaching and ICT based teaching. In this electronics era, in competitive world, the students have to stand as their own in the market otherwise they will have no career. If he possesses a creative mind then he may develop or upgrade his knowledge by which he may compete in the era. Use of teaching aids and tools like computers, audio-visual multimedia etc. would make awareness amongst students about their own subjects. Subsequently, the student centric teaching, a teacher with full of knowledge and a teacher with

innovative teaching by using different tools nurture the creativity hidden in the students.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

### 2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan)
Developing Teaching Competencies
Assessment of Learning Technology Use and Integration Organizing Field Visits
Conducting Outreach/ Out of Classroom
Activities Community Engagement
Facilitating Inclusive Education Preparing
Individualized Educational Plan(IEP)

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities

Eight /Nine of the above

according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports and photographs / videos of the activities	<u>View File</u>
Attendance sheets of the workshops / activities with seal and signature of the Principal	<u>View File</u>
Documentary evidence in support of each selected activity	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	<u>View File</u>
Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written

One of the above

tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

File Description	Documents
Data as per Data Template	<u>View File</u>
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	<u>View File</u>

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution

### ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

# 2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

File Description	Documents
Data as per Data Template	<u>View File</u>
Samples of assessed assignments for theory courses of different programmes	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

### Nil

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<u>View File</u>

### 2.4.9 - Number of students attached to each school for internship during the academic year

### 2.4.9.1 - Number of final year students during the academic year

194

File Description	Documents
Data as per Data Template	<u>View File</u>
Plan of teacher engagement in school internship	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress reports

File Description	Documents
Data as per Data Template	<u>View File</u>
Sample copies for each of selected activities claimed	<u>View File</u>
School-wise internship reports showing student engagement in activities claimed	<u>View File</u>
Wherever the documents are in regional language, provide English translated version	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Nil

File Description	Documents
Documentary evidence in support of the response	<u>View File</u>
Any other relevant information	No File Uploaded

# 2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School\* Teachers Principal / School\* Principal B. Ed Students / School\* Students (\* 'Schools' to be read as "TEIs" for PG programmes)

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	No File Uploaded
Two filled in sample observation formats for each of the claimed assessors	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	No File Uploaded
Five filled in formats for each of the aspects claimed	<u>View File</u>
Any other relevant information	<u>View File</u>

### 2.5 - Teacher Profile and Quality

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### 2.5.1 - Number of fulltime teachers against sanctioned posts during the year

29

File Description	Documents
Data as per Data Template	<u>View File</u>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<u>View File</u>
English translation of sanction letter, if it is in regional language	<u>View File</u>
Any other relevant information	<u>View File</u>

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

02

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificates of Doctoral Degree (Ph.D) of the faculty	<u>View File</u>
Any other relevant information	<u>View File</u>

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

29

## 2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

29

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<u>View File</u>
Any other relevant information	<u>View File</u>

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with

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### colleagues and with other institutions on policies and regulations

Mr. B. Jai Ganesh attends the workshop on the title "ACADEMIC PROCESS, MEASURES AND METRICS OF TEI FOR NAAC - RAF". He learnt many things about NAAC and NEP in the workshop. He explore what he learnt from the workshop to his colleagues like criteria, innovative teaching, ICT teaching, Self Study Report (SSR) about metrics and about new educational policies.

During the pandemic we learnt many things about ICT and convey the syllabus to the students with the help of ICT by Zoom meet, Google meet and Google classroom. We conducted webinars, seminars for both students and staffs. Through this we learnt new and innovative ideas about ICT.

File Description	Documents
Documentary evidence to support the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

KSR College of Education sticks to academic schedule which is being given by the Tamil Nadu Teacher Education University for conducting of nonstop internal evaluation system. The academic calendar involves the dates of commencement and completion of the syllabus. It set out the dates of term end examination. The timetables have been arranged and executed. The teacher defines teaching plans as indicated in the academic calendar and under the guidelines of the Tamil Nadu Teacher Education University. The time table of external examinations fixed by the University and the same is display on notice board for the students. Any changes are conversed to the students well in advance.

- 1. Preparatory Exams are conducted every year before university exams.
- 2. Every teacher conducts regular class tests on the related

topics.

Subject Teachers clear doubts of students. The regular monitoring is done by the college examination cell. The Principal is the Nodal officer for all curricular and non curricular activities. The Principal leads curricular and extracurricular review meetings on regular basis to check the execution and progress of all the activities in the academic calendar. Based on these review meetings some changes in schedules of activities are made if required.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<u>View File</u>
Annual Institutional plan of action for internal evaluation	<u>View File</u>
Details of provisions for improvement and bi-lingual answering	<u>View File</u>
Documentary evidence for remedial support provided	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Mechanism for grievance redressal related to examination is operationally effective.

- There is complete transparency in internal assessment. Norms directed by the TamilNadu Teacher Education University.
- Internal assessment test programmes are organised according to the university and students are informed in advance.
- To ensure proper conduct of formative test, observers are allocated in each test. The mock tests were conducted. Test marks were evaluated by faculty members within 10 days from the exam date.
- Correct answer scripts are confirmed by subject staff members.
- Corrected answer sheet marks are informed through their email id.
- The students are continuously evaluated by staff members.
- The college appoints senior superviser for the smooth conduct of the college online examination. If the students are facing any problems, they are solved by the staff members or principal of the college.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Continuous Internal Evaluation forms an important component of true assessment of quality. Internal assessment process has various components - Internal tests for every unit, Assignments, Punctuality to classes, their involvement in the class room interactions, active participation in extra co curricular activities, etc. The faculty members conduct revision lectures to help students, organize class seminars and group discussions depending upon course structure. KSR College every year under the guidance of IQAC, prepares academic calendar. Academic activities and other supporting activities are reflected in the calendar. Month wise activities are scheduled for smooth functioning of the College. Preparation and adherence to the academic calendar ensures time completion of syllabus, accommodation of extra co curricular activities, sports events, timely conduct and completion of examinations. Our academic calendar comprises:

- Commencement of Admission process.
- Beginning of bridge course.
- Internal Tests and Assignment, Unit Tests and remedial teach for the Slow Learners schedules . Annual
- sports meet and cultural competitions
- Co-curricular activities are conducted .
- NSS activities including special camp.
- Last working day practical & theory examinations etc
- The academic calendar provides plan for teachers and students

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

KSR College of Education programme like learning and course learning outcomes reflect vision, mission, goals, and motto that is "Learn Live and Teach". The main aims at build socially committed contemporary teachers. For the purpose of the college organise variety of learning experience that stimulate diversity of student teachers. These activities planned on the basis of PLO and CLO.

On the completion of the B.Ed. (2 years) Programme, student teachers will be able to develop: Some activities are daily assembly, yoga practice, sports activities, cultural activities, activities for now society and nature. It will help to student teachers to realise the present Government schools systems in Nammakal district.

Pedagogical Skills: Professional Ethics: to uphold qualities of a good teacher , to be just and impartial , to show love and respect to the individuality of the child , to inspire and professionally help the parents for the care and guidance of their wards , to preserve proper balance of his/her life as a person of character.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
Result sheet for each year received from the Affiliating University	<u>View File</u>
Certified report from the Head of the Institution indicating pass percentage of students programwise	<u>View File</u>
Any other relevant information	<u>View File</u>

## 2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Our institution conducted variety of assessment programme for the attainment of programme learning out come and course learning outcomes. Become intellectually competent, emotionally balanced, culturally refined, spiritually mature, physically healthy and self sufficient with professional excellence. Some ideas are given below:

- 1. Reduce stage fear and improved social intelligent
- 2. Leadership
- 3. Management skills
- 4. Give guidance and counselling
- 5. Time management
- 6. Value/ moral education
- 7. Physical education
- 8. Yoga.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 2.7.4 - Performance of outgoing students in internal assessment

## 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

#### 239

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<u>View File</u>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	<u>View File</u>
Any other relevant information	<u>View File</u>

2.7.5 - Performance of students on various assessment tasks reflects how far their initially

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identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The institute adopted various steps to process the development of students in effective manner by providing various provisions to cater their learning needs especially on performance and professional development, they are following:

- The institute tried to understand student's needs.
- Motivate the students to perform according their ability.
- Assessment method creates confidence among students.
   Assessment for Learning focuses on the opportunities to develop students' ability to evaluate them, to make judgements about their own performance and improvement.
- Effective evaluation methods used to evaluate the performance.
- Well-designed assessment can encourageactive learningespecially when the assessment delivery is innovative and engaging.
- To achieve the expected goal some remedial methods are also adopted.
- Using the feedback, students can direct their study strategies and seek additional resources to improve their performance.
- Independently monitors, assesses, and revises plans to complete tasks and meet goals; uses class time appropriately to complete tasks.
- In addition to that to equip the students skill the institute provide some co-curricular activities like, social work, group discussion, debate, cultural activities, social awareness programme, community programme, student mentoring activities, club activity, special guest talk and etc.

File Description	Documents
Documentary evidence in respect to claim	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 2.8 - Student Satisfaction Survey

#### 2.8.1 - Online student satisfaction survey regarding teaching learning process

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Nil

#### RESEARCH AND OUTREACH ACTIVITIES

#### 3.1 - Resource Mobilization for Research

## 3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

## 3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

Nil

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

One of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

One of the above

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.2 - Research Publications

## 3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

Nil

File Description	Documents
Data as per Data Template	<u>View File</u>
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

## 3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

00

File Description	Documents
Data as per Data Template	<u>View File</u>
• First page of the published book/chapter with seal and signature of the Principal	<u>View File</u>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference- proceedings per teacher	<u>View File</u>
Any other relevant information	No File Uploaded

#### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

#### ${\bf 3.3.1.1}$ - Total number of outreach activities organized by the institution during the year

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File Description	Documents
Data as per Data Template	No File Uploaded
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

## 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	No File Uploaded
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

Nil

## 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence in support of the claim along with photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

#### Nil

File Description	Documents
Relevant documentary evidence for the claim	No File Uploaded
Report of each outreach activity signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## 3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

#### Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.4 - Collaboration and Linkages

## 3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

Nil

## 3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

## 3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

#### Nil

File Description	Documents
Data as per Data Template	<u>View File</u>
Copies of the MoU's with institution / industry/ corporate houses	<u>View File</u>
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each activities with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The institute provides good infrastructure and facilities for Teaching Learning process. The following facilities are offered for the teaching learning process

- Classroom fitted with LCD projector, LAN connection in the computer, headphones in computer and language lab.
- Institute has extra adequate facilities for Teaching and Learning activities like the college has well equipped Laboratories, Psychology lab, Physical science lab, Biology lab, Computer lab, Language lab.
- In library more than ten thousand books are available.

  National, International journals for competitive exam books available for TET, TRB, SET, NET etc.
- Multipurpose hall used for students develop their skills.
- Physical Education facilities: present both indoor and outdoor games.
- A well equipped computer lab is also available for lab-based classes.
- The campus has well equipped playground, gymnasium, hostel and mess.
- A well planned conference hall is available. Internet facility is available with audio-video recording system.
- The campus is fully Wi-Fi enabled in which students can access the internet
- ICT enabled classroom with whiteboards.
- Utilities include fire extinguisher, suggestion box, safe drinking water, CCTV camera in overall campus.

File Description	Documents
List of physical facilities available for teaching learning	<u>View File</u>
Geo-tagged photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

### 4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

#### 4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

2

File Description	Documents
Data as per Data Template	<u>View File</u>
Geo-tagged photographs	<u>View File</u>
Link to relevant page on the Institutional website	https://ksrcollegeofeducation.com/
Any other relevant information	<u>View File</u>

## 4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

16,50,471

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

KSR College of Education Library is automated with the details below:

Name of the ILMS Software : LibMan 1.1 - LMS

Nature of Automation ( partially) : Partially Automated

Version: 1.0.146.

Year of Automation: 2014

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Library is partially automated to access more than 10474 Books. All E-Resources are accessible locally within the campus, to maintain the right atmosphere for learning. Our library collection includes different kinds of Books, Journals, Dissertations, Periodicals, References & CD - ROMs etc., takes pride in having a Library housed in a one block including Book Bank. The Library has more than 8 Newspapers and 47 Magazines subscriptions which include National and International. The reading area can accommodate 100 users at any point of time. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. OPAC service is also provided where the users can search the collection of books by title, author, publisher etc. Fire safety units with smoke detectors are also available. All the transactions are fully computerized and all the documents are bar-coded. The bar-coded ID with Scanners is used for charging and discharging the documents.

File Description	Documents
Bill for augmentation of library signed by the Principal	<u>View File</u>
Web-link to library facilities, if available	<u>NO</u>
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

#### Nil

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

#### 4.2.3 - Institution has subscription for eresources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

File Description	Documents
Data as per Data template	<u>View File</u>
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

## $\bf 4.2.4$ - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

Rs: 29291.00

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, eresources with seal and signature of both the Principal and Chartered Accountant	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 4.2.5 - Per day usage of library by teachers and students during the academic year

## **4.2.5.1** - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

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File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<u>View File</u>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	<u>View File</u>

4.2.6 - Efforts are made to make available
National Policies and other documents on
education in the library suitable to the three
streams of teacher education –general
teacher education, special education and
physical education by the following ways
Relevant educational documents are obtained
on a regular basis Documents are made
available from other libraries on loan
Documents are obtained as and when
teachers recommend Documents are obtained
as gifts to College

All of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

ICT enabled Academic facilities the institution is furnished with high configured systems with ICT facilities in college Administrative Office, Digital Library, computer cum language lab, ET lab; Seminar Hall and Biometric system is used to monitor the movement of the staff. Technology Enabled Classrooms, few classrooms are well furnished with a computer, LCD projector, and

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interactive whiteboard in smart class with internet and Wi-Fi connection and audio-system. The staff and student teachers have an access to internet and Wi-Fi connection. ICT in Students Utilization the staff and student teachers use the available computers in the institution for curricular and co curricular activities like power point presentation, seminar and assignments etc. seminar hall and a multipurpose hall is well equipped with ICT facilities with a capacity of 200 members used for academic related activities ensure for providing better learning environment to the students.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 4.3.2 - Student – Computer ratio during the academic year

#### 1:20

File Description	Documents
Data as per data template	<u>View File</u>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	<u>View File</u>
Any other relevant information	<u>View File</u>

## 4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

TO A DO LIDIA	E.	<	50	MBPS	3
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File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS)
Teleprompter Editing and graphic unit

File Description	Documents
Data as per Data Template	No File Uploaded
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

#### 4.4 - Maintenance of Campus and Infrastructure

## 4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

16,50,471

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<u>View File</u>
Any other relevant information	<u>View File</u>

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Institute has various committees to maintain and utilize the physical, academic and support facilities like computers and different equipments. The various support facilities like sports,

yoga, gymnasium, cultural activities, counselling are maintained. Timeslots are maintained to follow regular activities. Staff members are deputed to ensure maintenance of the campus to ensure proper maintenance and upkeep. Suitable budget is allocated every year for the development of various facilities. The various committees meet regularly to monitor the optimum use of infrastructure which is accessible to the students and staff of the college. A dispensary with doctor and nurse is available in the campus for the first aid. The Library section of the college have undergone computerization. The library is fully supported for all and it is open even after class hours. It has computer terminals with internet facility and large reading spaces. A regular update on new additions is provided by the library. An eco friendly environment is a prime objective of the college. Sports and Games is an integral part of the college and coaches are available for the students.

File Description	Documents
Appropriate link(s) on the institutional website	Nil
Any other relevant information	<u>View File</u>

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

File Description	Documents
Data as per Data Template	<u>View File</u>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	No File Uploaded
Any other relevant information	<u>View File</u>

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

File Description	Documents
Geo-tagged photographs	<u>View File</u>
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	No File Uploaded
Institutional guidelines for students' grievance redressal	<u>View File</u>
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

File Description	Documents
Data as per Data template	<u>View File</u>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	No File Uploaded
Any other relevant information	<u>View File</u>

#### **5.2 - Student Progression**

## 5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
40	234

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports of Placement Cell for during the year	<u>View File</u>
Appointment letters of 10 percent graduates for each year	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

46

File Description	Documents
Data as per Data Template	<u>View File</u>
Details of graduating students and their progression to higher education with seal and signature of the principal	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

## 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

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File Description	Documents
Data as per Data Template	No File Uploaded
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	No File Uploaded

#### **5.3 - Student Participation and Activities**

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5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

KSR College of Education has a representative body of the students in which students are elected every year at the start of the academic year. The student representatives coordinate various activities and responsibilities entrusted by the college to them. They act as a link between students and the faculty members, and the college. The representatives provide feedback about various activities undertaken by the faculties and the college as well as how the decisions of College authorities are received by the students. Meeting of the representative body and college administration takes place regularly to work out different activities of the college.

File Description	Documents
Copy of constitution of student council signed by the Principal	<u>View File</u>
List of students represented on different bodies of the Institution signed by the Principal	<u>View File</u>
Documentary evidence for alumni role in institution functioning and for student welfare	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 5.3.2 - Number of sports and cultural events organized at the institution during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Reports of the events along with the photographs with captions and dates	No File Uploaded
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

#### 5.4 - Alumni Engagement

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5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

#### Nil

File Description	Documents
Details of office bearers and members of alumni association	No File Uploaded
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	<u>View File</u>

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

One/Two of the above

File Description	Documents
Documentary evidence for the selected claim	<u>View File</u>
Income Expenditure statement highlighting the alumni contribution	<u>View File</u>
Report of alumni participation in institutional functioning for the academic year	<u>View File</u>
Any other relevant information.	<u>View File</u>

#### 5.4.3 - Number of meetings of Alumni Association held during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	No File Uploaded
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

#### Nil

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

#### VISION:

1. To fulfill the needs of the students by providing a conducive ambience for promoting quality education.

#### MISSION:

- 1. To produce Teachers with potentials through dedication and commitment.
- 2. To Train the students with special coaching to cope up with present educational scenario.
- 3. To Motivate the faculty to pursue their research activity leading to higher degrees

#### Nature of governance

- All the important decisions concerning the campus are taken in committees comprising various stake-holders such as teachers, students, and eminent persons of the institute.
- The institute takes all the necessary steps for the upliftment through perspective plans and governing bodies for the development of student- teachers & faculty members.
- The institute has an effective governing council. The council meeting conducted twice in a year and all aspects of academic and non- academic matters are discussed.
- The decision making governing cell meeting was circulated to all with proper document.

Participation of teachers in decision making committee:

- Minutes of meeting conducted every month in a twice.
- Decision making by the committees are consolidated by the principal and suggestions were taken to the management for the approval.

File Description	Documents
Vision and Mission statements of the institution	<u>View File</u>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

KSR College of Education practices decentralization and participative management to achieve excellence by involving faculty, staff and students in all its activities at various levels. It has a well-designed organizational structure with different bodies and committees and well-defined processes to provide leadership and manage different functions and initiate timely action, in tune with its vision and mission. The college provides the better opportunity to all the participating in the decision making process, the college committees is in a manner to make the decision by participative arrangement.

The college focuses keen on decentralization by intending equal opportunity equal role to participate is the functioning of the college management comprises of committees, college governing cell and each committee has been provided with specific functions cater to the needs of the college for the ongoing progress and development of the college. It also extends all the amenities for the teaching and nonteaching faculty and students. The Principal, teaching and non teaching faculty along with student and alumni representatives together concentrate on fostering the progress of the college by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the college.

File Description	Documents
Relevant documents to indicate decentralization and participative management	<u>View File</u>
Any other relevant information	<u>View File</u>

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

#### Nil

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	No File Uploaded
Any other relevant information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Over the past 17 years the KSR College of Education has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Only then is the institution built to Last. Both perspective and strategic plan documents are available in the institution. The following plans are projected after a discussion on the basis of analysis, assessment and estimates:

#### Strategic Goals

- 1. Efficient Teaching erudition procedure
- 2. Effective Leadership and Participative management
- 3. Constant Internal Quality Assurance System
- 4. Ensuring effective governance
- 5. Student's Overall Development through Participation
- 6. Staff Advancement & Welfare
- 7. Proper Discipline
- 8. Women/Student/Faculty Grievance
- 9. Alumni Interaction and Outreach activities
- 10. Mounting Physical Infrastructure

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

#### Nil

File Description	Documents
Link to organogram on the institutional website	https://ksrcollegeofeducation.com/
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

#### 6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

File Description	Documents
Data as per Data Template	No File Uploaded
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of

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the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

#### Nil

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	No File Uploaded
Action taken report with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

#### Nil

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

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File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

## 6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

#### Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

# $6.3.4 - Number of teachers undergoing online / face to face Faculty Development \\ Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes$

2

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of Course completion certificates	<u>View File</u>
Any other relevant information	No File Uploaded

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6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The Institution has annual performance appraisal system it has been submitted at the end of every academic year to access the faculty members. The objective of this appraisal system is to highlight the faculty member's role and performance for the past year and it also to summarize the expectations from the faculty to uplift their knowledge for the future development. The reporting authority reviews the nature and quality work of the faculty performed annually based on their performance. Such as knowledge, profile updation, programmes attended, and then feedback received from students are further considered and incorporated in decision making team analyse the process for continuous improvement and skill development. The institute on regular intervals also trains to supporting the teaching and non-teaching staff.

File Description	Documents
Proforma used for performance appraisal for teaching and non- teaching staff with seal and signature of the Principal	<u>View File</u>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

#### Nil

File Description	Documents
Report of Auditors of during the year signed by the Principal.	No File Uploaded
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	<u>View File</u>

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## 6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

#### Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

#### Nil

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of college. KSR College of Education has taken concrete steps for the development of students and faculty members and thus established IQAC.

The following are the roles and responsibilities carried by IQAC:

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- 1. To coordinate the distribution of information on various quality parameters of higher education.
- 2. To coordinate the documentation of the various programmes / activities leading to quality improvement.
- 3. To coordinate the quality-related activities of the institution.
- 4. To coordinate the timely and efficient execution of the decisions of IQAC committee.

IQAC is monitored by the following members:

Chairperson Dr .P. Suresh Prabu, Co-ordinator Dr. B. Jai Ganesh,, Management Members Mr .R. Srinivasan, Vice-chairman, Senior Administrative Officer Mr. K. Venkatachalam, Nominee from Local Society Mr. Arthanari, Head master, Government High school, Karmagoundampalayam, Nominee from Employers, Mr.V.Mohan, Director Admin, Staff Members Mr.V. Parthiban, Mrs. C. Rajalakshmi, Mr. K. Illayaraja, Mrs. S.Sudha, Mrs. R. Kavitha, Mrs. B. Suganthi, Mr. V. Sekar, Mrs. S.Sridevi, Nominee from students and Alumni, Miss.G.Ugabharathi, Mr.V.Heymanthkumar.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<u>View File</u>
Any other relevant information	<u>View File</u>

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

#### Nil

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	<u>View File</u>

#### 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting

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#### quality culture during the year

04

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

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File Description	Documents
Data as per Data Template	<u>View File</u>
Link to the minutes of the meeting of IQAC	Nil
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	<u>View File</u>

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Quality enhancement initiatives in the academic and administrative domains successfully implemented during the last five years are:

For second and subsequent cycles:

#### 1. Alumni Association:

For the welfare of the students and the college, an alumni association has been Conducted year wise to enrich current students knowledge with past out students. The alumni meet is to reconnect with the Alumni and celebrate their success and various achievements.

During the interaction session they planed and designed association services for the students,

· Conceptualized and planned a global scale Alumni Meet.

- · Shared about various job opportunities and current trend.
- · About online certifications of various courses.
- · Shared the work experiences in various places. In addition to that students presented plants to plant tree to give awareness among students for Green India.
- 2. Implementing MOU Related Activities

Both the institutes/organizations agree to the following cooperative activities, such as the exchange of faculty, students, and staff for academic, educational, research, and administrative purposes, in exchange for the reciprocal commitments outlined in this Memorandum of Understanding. The college has agreements with colleges like: Vellalar College of Education the college has Memorandums of Understanding.

File Description	Documents
Relevant documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

#### Nil

File Description	Documents
Institution's energy policy document	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The environment of the Institute is eco-friendly. The institute has taken conscious efforts to enhance and nurture the eco-

friendly environment. Solid waste from nook and corner of the campus substantial number of dustbins are installed. A dedicated team of gardeners and sweepers take care of lawns, gardens, plantation, maintenance, etc. to maintain the green environment in the campus in a regular manner. The Institute has proper waste disposal mechanism. The solid waste is segregated into organic and is used to prepare compost for in-house consumption and non-degradable waste is collected. The solid waste at the canteen and hostel is segregated at source using by dustbins in various places. All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. The waste if any is sold to vendors for recycling.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

# 7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

# 7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

#### Nil

File Description	Documents
Documents and/or photographs in support of the claim	No File Uploaded
Any other relevant information	<u>View File</u>

# 7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<u>View File</u>
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

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## 7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0.0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

KSR College of Education is always sensitive and emphatic towards social, environmental and community problem. The college has organized the programs touching the issue of environment, society and community. The college is willing to nurture a healthy environment for which different programs like plantation is organized, to maintain an inclusive environment and to give environmental awareness and knowledge about resources and community practicality. Keeping this view in mind, KSR College of Education tries to maintain harmony and try to create good will among students. Each and every student along with faculty members are fully involved in the national developmental activities, national festivals, and awareness rallies.

The KSR College maintains functional internal quality management systems, inclusive practices and excellent relationship with stakeholders and thus nourishes real academic institutional culture. The institution ignites sensitivity towards society and environment by various activities like visit to ashram and motivating students to spread awareness of cleanliness and Swach Bharat Mission. To develop emerging values among the student teachers in order to meet the social, cultural, economic and environmental realities range from local to global levels with emphasis on co-operation and mutual understanding in a multidiversified country like India.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

- 7.1.9 The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized
- B. Any 3 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<u>View File</u>
Web-Link to the Code of Conduct displayed on the institution's website	No File Uploaded
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	<u>View File</u>
Details of the Monitoring Committee, Professional ethics programmes, if any	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

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File Description	Documents
Photos related to two best practices of the Institution	No File Uploaded
Any other relevant information	<u>View File</u>

#### 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Training for Competitive Exams is the main motto of our college. The students are expected to become lights to illuminate the world and to dispel all sorts of darkness around us. Each day one hour is allotted for preparations to these competitive exams and special training coach has been allotted to train the students. Maximum number of students of the institution benefitted by this training. Teachers provide guidance to students in preparing and presenting the answers and improving their answering skills. Question banks of previous exams are also made available to the students in the college library. The progress of students is monitored by the teachers through class tests oral test and group discussions. Every day all the students submit their notes of TET preparation to the concerned faculty. The peer tutoring technique is effectively used for these classes. The students brush their memories of their school days and also learn the basics of the subjects at the school level. Teachers conduct regular test papers to evaluate the learning of their students. College offers NET, SET and TET coaching classes to promote the career prospects. Orientation classes especially on career opportunities are conducted for the students.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	No File Uploaded
Any other relevant information	<u>View File</u>